



McLeod Soil & Water Conservation District

2570 9th Street East, Glencoe, MN 55336

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Website: www.mcleodswcd.org

McLeod SWCD Board Meeting Minutes of April 4, 2011

Meeting called to order by Roger Schultz at 8:07 p.m.

Members present: Charles Mathews, Roger Schultz, John Adamek, Jeremy Bolland, Mark Schnobrich
(M.S. not present until after Conservation Report)

Others present: SWCD Program Director, Ryan Freitag
SWCD Administrative Assistant, Kari Becker
NRCS, District Conservationist, Clayton Schmitz
Pheasants Forever Inc. Farm Bill Biologist, Mike Schultz

MINUTES

Motion by Mathews, seconded by Adamek to approve the minutes of the March 8, 2011 Board Meeting
Affirmative: Schultz, Mathews, Adamek, Bolland. Motion carried.

FINANCIALS

Motion by Adamek, seconded by Bolland to approve March 2011 Financial Report
Affirmative: Schultz, Mathews, Adamek, Bolland. Motion carried.

BILLS

Motion by Mathews, seconded by Adamek to approve March 2011 Bills
Affirmative: Schultz, Mathews, Adamek, Bolland. Motion carried.

AREA VI Association of SWCD's Dues

Motion by Mathews, seconded by Bolland to approve 2011 Area VI MASWCD Membership dues payment of \$350.00.

Affirmative: Schultz, Mathews, Schnobrich, Adamek, Bolland. Motion carried.

ADMINISTRATIVE ASSISTANT-TECHNICIAN POSITION UPDATE

Kim Ruschmeier has been hired as the new Administrative Assistant-Technician with a starting wage of \$14.50 per hour. Her start date is April 11, 2011.

EMPLOYMENT POLICY HANDBOOK

Motion by Adamek, seconded by Bolland to approve the clarification changes to the Employment Policy Handbook.

STATE COST SHARE – N/A

SPECIAL BOARD MEETING RE: ADMINISTRATIVE ASSISTANT-TECHNICIAN POSITION

Motion by Adamek, seconded by Mathews to approve March 30, 2011 Special Board Meeting.

CONSERVATION REPORT – by NRCS, McLeod SWCD, Pheasants Forever

RC & D REPORT – N/A – No Meeting. Some discussion regarding changes in RC & D.

PHEASANTS FOREVER INC. REPORT – by Mike Schultz, Farm Bill Biologist

Motion by Schnobrich, seconded by Adamek to approve \$100 toward the December Conservation Program Meeting.

AREA VI MASWCD MEETING

The next Area VI MASWCD meeting will be on June 15, 2011 and held in Renville County, Sacred Heart, MN

ADJOURNMENT

Motion by Mathews, seconded by Adamek to approve Meeting Adjournment.

Affirmative: Schultz, Mathews, Schnobrich, Bolland. Motion carried.

Meeting was adjourned at 9:18 p.m.

NEXT MEETING: The next meeting of the McLeod Soil & Water Conservation District will be held on Monday, May 2nd, 2011, at 8:00 p.m. at the McLeod Soil and Water Conservation Conference Room located at 2570 9th St E, Glencoe, MN 55336.

_____Secretary

_____Date