



McLeod Soil & Water Conservation District

2570 9th Street East, PO Box 160 - Glencoe, MN 55336

Phone: 320/864-5176 Fax: 320/864-5737

Website: www.mcleodswcd.org

McLeod SWCD Board Meeting Minutes of January 3, 2011

Meeting called to order by Roger Schultz at 11:20 a.m.

Members present: Charles Mathews, Mark Schnobrich, Roger Schultz, John Adamek

Others present: SWCD Program Director, Ryan Freitag
SWCD Administrative Assistant-Technician, Kari Becker

BOARD REORGANIZATION

- a. Chairperson – Motion by Mathews, seconded by Adamek to nominate Roger Schultz to continue as Chairperson.
Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.
- b. Vice Chairperson – Motion by Schnobrich, seconded by Adamek to nominate Charles Mathews to continue as Vice Chairperson.
Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.
- c. Secretary – Motion by Schnobrich, seconded by Matthews to nominate John Adamek to continue as Secretary.
Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.
- d. Treasurer – Motion by Mathews, seconded by Adamek to nominate Mark Schnobrich to be elected to Treasurer.
Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.
- e. Public Relations & Information – This position will go to new District III Supervisor.
- f. South Central TSA - Motion by Mathews, seconded by Adamek to nominate Mark Schnobrich to continue South Central TSA.
Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.
- g. Wetland Conservation Act Committee – Motion by Adamek, seconded by Schnobrich to nominate Charles Mathews to the Wetland Conservation Act Committee and Roger Schultz as alternate.
Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.
- h. Prairie Country RC&D – Motion by Mathews, seconded by Schnobrich to nominate Roger Schultz to Prairie Country RC&D
Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.

MINUTES

Motion by Schnobrich, seconded by Adamek to approve the minutes of December 13, 2010 board meeting.

Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.

FINANCIALS

Motion by Mathews, seconded by Schnobrich to approve December 2010 Financial Report

Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.

BILLS

Motion by Schnobrich, seconded by Adamek to approve December 2010 Bills

Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.

SELECT BANKS

Motion by Schnobrich, seconded by Mathews to approve to keep the McLeod SWCD bank account(s) the same with the Security Bank & Trust Company as in 2010.

Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.

MASWCD DUES

Motion by Mathews, seconded by Adamek to approve payment of the MASWCD Dues in the amount of \$2,795.00, which covers the SMACDE Education Program. This is also with the understanding that the District utilizes the benefits from these dues as much as possible.

AREA EDUCATION FUND

Motion by Schnobrich, seconded by Adamek to continue with the \$150 of support that covers the SMACDE Educational Activities.

Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.

PER DIEM & MILEAGE RATE

Motion by Schnobrich, seconded by Mathews to continue as is with the current rates of \$75 per diem per meeting and 50 cents per mile for mileage rate.

Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.

STAFF EVALUATIONS

The employee evaluation and 3% increase in wages for Freitag were approved. An award/bonus program based on the RIM program to Freitag will be tabled until next month until more information is received from Mike Junge, County Attorney, regarding Minnesota Statute 609.45 regulations.

Motion by Adamek, seconded by Schnobrich to approve employee evaluation and to continue current rate of \$13.50/hour for Becker until her one year anniversary in July 2011.

Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.

TRAINING APPROVAL

Motion by Schnobrich, seconded by Mathews to approve Level I & II QuickBooks training at BusinessWare Solutions in Hutchinson for Becker in February.

Affirmative: Schultz, Mathews, Schnobrich, Adamek. Motion carried.

DISTRICT III SUPERVISOR SELECTION

Motion by Schnobrich, seconded by Mathews to approve Jeremy Bolland as the new District III Supervisor.

Affirmative: Mathew and Schnobrich. Motion carried. Schultz and Adamek abstained from voting.

STATE COST SHARE

Contract #6-10 - Randy Redman payment to new owner Doug & Carol Johnson \$10,106.10 - T&A \$5,053.05

Motion by Mathews, seconded by Schnobrich to approve paying cost share to Doug & Carol Johnson.

Affirmative: Schultz, Mathews, Schnobrich. Motion carried.

CONSERVATION REPORT – by Ryan Freitag – see attached

NEW DISTRICT CONSERVATIONIST – Clayton Schmitz of Hinckley started on December 20th, 2010.

RC & D REPORT – No RC & D Meeting.

ADJOURNMENT

Motion by Mathews, seconded by Schnobrich to approve Meeting Adjournment.

Affirmative: Schultz, Mathews, Schnobrich. Motion carried.

Meeting was adjourned at 1:00 p.m.

NEXT MEETING: The next meeting of the McLeod Soil & Water Conservation District will be held on Monday, February 7, 2010, at 11:00 a.m. at the McLeod Soil and Water Conservation Conference Room located at 2570 9th St E, Glencoe, MN 55336.

_____ Secretary

_____ Date